



# *Town of Tyngsborough Sewer Commission*

25 Bryants Lane,  
Tyngsborough, Massachusetts 01879-1003  
978-649-2300 x134

March 18, 2016

Property Address: #####  
Parcel: #####

Re: Phase 1 West Sewer Project Update No. 1

Dear Property Owner / Resident:

You are receiving this correspondence because you own a property or are a resident of a property within the limits of the Phase 1 West Sewer Project. The sewer project will be installing sewer infrastructure along Middlesex Road from the Applewood Plaza through the Town Center to just north of Tyng Road, portions of Old Tyng Road, Westford Road to Potash Hill, and Kendall Road to just before Flint Road including Flint Road and Upton Road.

Please be advised that construction is projected to begin in the area within the next month and continuing through 2017. The construction process typically includes installation of the main line sewer, followed by installation of service pipes to each property line concluding with final paving the following spring-all on public ways. Therefore you may see other crews working in the area periodically over the next year or so.

We are contacting you at this time to gather some information to help us better determine how the public sewer in the street will connect to your property. Enclosed is a *Sewer Service Information Form* that is designed to gather information for us to make the new sewer connection as easy as possible for you to connect into. We are looking for information regarding where the current septic pipe leaves your building to go to the septic tank and which side of your house you would prefer the new sewer service to be located on. We will try to accommodate your preferences as best as possible.

If you own a duplex or multiple properties within the project area, additional forms have been sent for each property. We have also sent a letter and form to those properties currently occupied by someone other than the Town-listed owner. It is important to note that the Town's contractor will install your sewer service pipe up to your property line in the public way. The remainder of the connection on your private property is your responsibility. We will send out a future update with information on the private property tasks to be completed before the actual connection to Town sewer is activated. Refer to the Town's website at <http://www.tyngsboroughma.gov/government/departments/sewer/> for periodic project and construction updates. **Important to note: anyone requesting access to your property will have a Town-issued ID. All approved contractors will be listed on the Town's website as noted above.**

**Please fill out the enclosed form and return it in the enclosed envelope within two weeks.** You can also email the completed form direct to Jaclyn Lemieux at [jlemieux@woodardcurran.com](mailto:jlemieux@woodardcurran.com). If you have any questions, or need assistance in filling out the form, please do not hesitate to contact Norm Dugas, Project Site Representative at 603.422.2339.

Sincerely,

The Tyngsborough Sewer Commission  
Jeff Hannaford, Chairman  
Fred Perrault  
Brian Martin

Enclosure



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## SEWER SERVICE INFORMATION FORM

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Please answer the following questions:

- Does your current septic pipe exit through the **floor** or the **wall** of the foundation? (**Circle one**)

If your septic pipe goes through the **floor**, fill in the following:

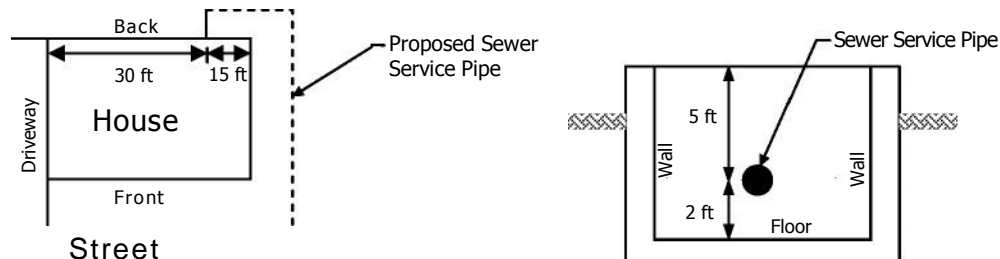
- Distance from the top of the foundation wall to the floor: \_\_\_\_\_ feet

If your septic pipe goes through the **wall**, fill in the following:

- Distance from the top of the foundation wall to the pipe: \_\_\_\_\_ feet
- Distance from the pipe to the floor: \_\_\_\_\_ feet

### **Example:**

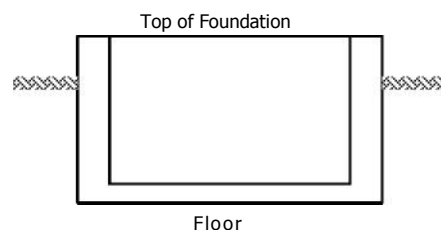
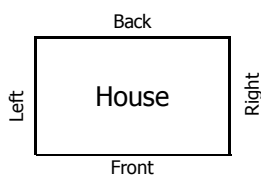
*This house has a proposed sewer service leaving the back of the house 15 feet from the right side of the foundation. It is located 5 feet from the top of the foundation and 2 feet from the bottom of the foundation.*



- Do you have an irrigation system installed on your property? (**yes or no**): \_\_\_\_\_
- Do you have a buried dog fence installed on your property? (**yes or no**): \_\_\_\_\_

Based on your answers above, fill out the appropriate box below:

Using the drawing below, **PLEASE SKETCH IN WHERE YOUR CURRENT SEPTIC PIPE EXITS YOUR HOME AND WHERE YOU PREFER YOUR PROPOSED SERVICE PIPE TO BE LOCATED.** Be sure to provide measurements from both sides of the foundation to the sewer pipe. Draw in your driveway and other items such as stone walls, walkways, trees and garages that would need to be avoided in construction. Use the example above as a guide. Please note that while we try to accommodate your preferences as best as possible, certain conditions may exist that prevent us from providing sewer service to your specified location.



Signed By: \_\_\_\_\_ Date: \_\_\_\_\_